

**Personnel Committee
Monday, September 30, 2013
Conference Room B, Beck Municipal Building**

Minutes

Members Present: Toni Moran (Deputy Mayor), Paul Shapiro, Denise Keane

The meeting was called to order at 6:00pm.

1. MINUTES

The minutes of September 16, 2013 were moved by Shapiro and seconded by Keane. The minutes were unanimously approved as presented.

2. LABOR COUNSEL SELECTION

An overview of the RFQ process was provided by staff and Deputy Mayor Moran, who served on the interview panel. Attorneys Ken Weinstock and Dan Murphy from the firm Kainen, Escalera, & McHale, P.C. were present. The following topics were discussed: the firm's background; attorneys' experience; firm capacity; firm's approach to work; rates; insured work (re: litigation such as CHRO or ADA cases); ability to conduct internal investigations. Shapiro made the motion, seconded by Kean, "to recommend that the firm of Kainen, Escalera, & McHale, P.C. be appointed as labor and employment special counsel and that the recommendation be forwarded to the Town Council and approved." The motion passed unanimously.

3. EXECUTIVE SESSION – Town Manager Performance Review

Keane made the motion, seconded by Shapiro to go into executive session for the purposes of discussing personnel in accordance with C.G.S §1-200(6)(a) to discuss the Town Manager's performance review. Motion passed unanimously. Committee members entered into executive session at 6:29pm and left executive session at 6:35pm.

The meeting adjourned at 6:35pm.

Respectfully submitted,
Maria E. Capriola,
Assistant Town Manager
Town of Mansfield